

Bank reconciliation – pro forma

Blacktoft Parish Council

Financial year ending 31 March 2019

Prepared by S. Nicholson – Clerk (Name and role)

Date 8 May 2019

Balance per bank statements as at 31 March 2019:		
Money Manager Account	£	£
	4,540	
Community Account	2,902	
		<hr/>
		7,442
Petty Cash float (if applicable)		-
Less: any un-presented cheques at 31 March 2019		
		<hr/>
Add: any un-banked cash at 31 March 2019		
		<hr/>
Net balances as at 31 March 2019 (Box 8)		7,442
		<hr/>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2018 (Prior year Box 8)	7,445
Add: Receipts in the year	6,644
Less: Payments in the year	6,647
	<hr/>
Closing balance per cash book [receipts and payments book] as As 31 March 2019 (must equal net balances above – Box 8)	7,442
	<hr/>